



Lawrence Family Development Charter School
34 West Street, Lawrence, MA 01841
978-689-9863

BOARD OF TRUSTEES

Wednesday, February 12, 2020

404 HAVERHILL STREET, LAWRENCE, MA 01841

Foley Library

5:30 P.M.

AGENDA

I. OPEN MEETING

- Moment of Silence
- Pledge of Allegiance

II. PUBLIC PARTICIPATION

III. BUSINESS ITEMS

- Minutes of January 8, 2020 LFDCS Board of Trustees Meeting – *Vote Required*
- Minutes of January 8 2020 LFDCS Board of Trustees Executive Session Meeting (if Executive Session is not needed—minutes will be passed out at meeting to review—if Executive Session is needed, minutes will be voted on at the Executive Session Meeting) – *Vote Required*
- SY'2020-2021 Calendar (1st draft) – *Vote Required*
- Financial Update – July 1, 2019 to December 31, 2019 actuals
- Bylaws Subcommittee Update

IV. PRINCIPAL'S REPORT

- Lawrence Family Public Academy FY'20 Cycle
- Term II Results
- ACCESS Testing
- SPED/ELL PAC Meeting – January 22, 2020
- Parent Panel – January 23, 2020
- Grade 1 Math Night – February 11, 2020
- Popcorn Fundraiser ends February 13, 2020

V. SUPERINTENDENT'S REPORT

- Lottery Applications for SY'2020-2021 K-1 through Grade 4 available online and on site January 15-February 28, 2020 for the upcoming lottery scheduled for Wednesday, March 11th at 4:00 pm - Upper School Gymnasium
- Read Across America Day – Friday, March 6, 2020

VI. EXECUTIVE SESSION (IF NEEDED)

- Negotiation Strategy for Superintendent Employment Agreement

VII. ADJOURN



Lawrence Family Development Charter School

SCHOOL CALENDAR FY'2020-2021 (DRAFT) **Version 1**

JULY	MON	TUE	WED	THU	FRI	JANUARY	MON	TUE	WED	THU	FRI
			1	2	3						1
	6	7	8	9	10		4	5	6	7	8
	13	14	15	16	17		11	12	13	14	15
	20	21	22	23	24	18/97 days	18	19	20	21	22
	27	28	29	30	31		25	26	27	28	29
AUGUST	MON	TUE	WED	THU	FRI	FEBRUARY	MON	TUE	WED	THU	FRI
	3	4	5	6	7		1	2	3	4	5
	10	11	12	13	14		8	9	10	11	12
	17	18	19	20	21		15	16	17	18	19
6/6 days	24	25	26	27	28	15/112 days	22	23	24	25	26
	31										
SEPTEMBER	MON	TUE	WED	THU	FRI	MARCH	MON	TUE	WED	THU	FRI
		1	2	3	4		1	2	3	4	5
	7	8	9	10	11		8	9	10	11	12
	14	15	16	17	18		15	16	17	18	19
21/27 days	21	22	23	24	25	23/135 days	22	23	24	25	26
	28	29	30				29	30	31		
OCTOBER	MON	TUE	WED	THU	FRI	APRIL	MON	TUE	WED	THU	FRI
				1	2					1	2
	5	6	7	8	9		5	6	7	8	9
	12	13	14	15	16		12	13	14	15	16
21/48 days	19	20	21	22	23	15/150 days	19	20	21	22	23
	26	27	28	29	30		26	27	28	29	30
NOVEMBER	MON	TUE	WED	THU	FRI	MAY	MON	TUE	WED	THU	FRI
	2	3	4	5	6		3	4	5	6	7
	9	10	11	12	13		10	11	12	13	14
	16	17	18	19	20		17	18	19	20	21
17/65 days	23	24	25	26	27	20/170 days	24	25	26	27	28
	30						31				
DECEMBER	MON	TUE	WED	THU	FRI	JUNE	MON	TUE	WED	THU	FRI
		1	2	3	4			1	2	3	4
	7	8	9	10	11		7	8	9	10	11
	14	15	16	17	18		❖13	❖14	15	16	17
14/79 days	21	22	23	24	25	10/180 days	❖20	❖21	22	23	24
	28	29	30	31			27	28	29	30	

Holidays & School Vacations

July 3 – Independence Day
 Sept. 7 – Labor Day
 Oct. 12 – Columbus Day
 Nov. 12 – Veterans' Day
 Nov. 25-27 – Thanksgiving Break
 Dec. 21-Jan. 4 – Christmas Break
 Dec. 25 – Christmas Day
 Jan. 1 – New Year's Day
 Jan. 18 – Martin Luther King Day
 Feb. 15 – President's Day
 Feb. 15-19 – Winter Break
 Apr. 2 – Good Friday
 Apr. 19 – Patriot's Day
 Apr. 19-23 – Spring Break
 May 31 – Memorial Day Observed

Important Dates

✂ Aug. 3 – First day for 205-day Leadership Team
 ☺ Aug. 24 – K-2–Grade 8 School Starts
 🛖 Aug. 25 – K-1 School Starts
 Nov. 6 – First Quarter Ends
 Jan. 15 - Second Quarter Ends
 Mar. 26 – Third Quarter Ends
 ❖ Last Day of school without snow days
 ♦ Last day of school with 5 snow days
 ✱ Last day for teaching staff without snow days
 ✧ Last day for teaching staff with 5 snow days

Staff Development

New Hire Only Orientation:
 August 12-14

 Professional Development
 Days:
 Aug. 17-21
 January 4
 April 16
 Day after last day of school



Lawrence Family Development Charter School

SCHOOL CALENDAR FY'2020-2021 (DRAFT) Version 2

JULY	MON	TUE	WED	THU	FRI	JANUARY	MON	TUE	WED	THU	FRI
			1	2	3						1
	6	7	8	9	10		4	5	6	7	8
	13	14	15	16	17		11	12	13	14	15
	20	21	22	23	24	18/92 days	18	19	20	21	22
	27	28	29	30	31		25	26	27	28	29
AUGUST	MON	TUE	WED	THU	FRI	FEBRUARY	MON	TUE	WED	THU	FRI
	3	4	5	6	7		1	2	3	4	5
	✱10	11	12	13	14		8	9	10	11	12
	17	18	19	20	21		15	16	17	18	19
1/1 days	24	25	26	27	28	15/107 days	22	23	24	25	26
	☺31										
SEPTEMBER	MON	TUE	WED	THU	FRI	MARCH	MON	TUE	WED	THU	FRI
		1	2	3	4		1	2	3	4	5
	7	8	9	10	11		8	9	10	11	12
	14	15	16	17	18		15	16	17	18	19
21/22 days	21	22	23	24	25	23/130 days	22	23	24	25	26
	28	29	30				29	30	31		
OCTOBER	MON	TUE	WED	THU	FRI	APRIL	MON	TUE	WED	THU	FRI
				1	2					1	2
	5	6	7	8	9		5	6	7	8	9
	12	13	14	15	16		12	13	14	15	16
21/43 days	19	20	21	22	23	15/145 days	19	20	21	22	23
	26	27	28	29	30		26	27	28	29	30
NOVEMBER	MON	TUE	WED	THU	FRI	MAY	MON	TUE	WED	THU	FRI
	2	3	4	5	6		3	4	5	6	7
	9	10	11	12	13		10	11	12	13	14
	16	17	18	19	20		17	18	19	20	21
17/60 days	23	24	25	26	27	20/165 days	24	25	26	27	28
	30						31				
DECEMBER	MON	TUE	WED	THU	FRI	JUNE	MON	TUE	WED	THU	FRI
		1	2	3	4			1	2	3	4
	7	8	9	10	11		7	8	9	10	11
	14	15	16	17	18		13	14	15	16	17
14/74 days	21	22	23	24	25	16/180 days	❖20	❖21	22	23	24
	28	29	30	31			*27	◇28	29	30	

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 Feb. 15 – President's Day
 Feb. 15-19 – Winter Break
 Apr. 2 – Good Friday
 Apr. 19 – Patriot's Day
 Apr. 19-23 – Spring Break
 May 31 – Memorial Day Observed

Important Dates

✱ Aug. 10 – First day for 205-day Leadership Team
 ☺ Aug. 31 – K-2–Grade 8 School Starts
 🛎 Sept. 1 – K-1 School Starts
 Nov. 6 – First Quarter Ends
 Jan. 15 - Second Quarter Ends
 Mar. 26 – Third Quarter Ends
 ❖ Last Day of school without snow days
 ♦ Last day of school with 5 snow days
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Lawrence Family Development Charter School
Profit & Loss Budget Performance
July through December 2019

	Jul - Dec 19	Budget	\$ Over Budget	Jul - Dec 19	YTD Budget	\$ Over Budget	Annual Budget
Ordinary Income/Expense							
Income							
4000 · Tuition	4,990,576.86	4,890,000.00	100,576.86	4,990,576.86	4,890,000.00	100,576.86	10,738,046.00
4100 · Contributions- State	3,579.77	4,500.00	-920.23	3,579.77	4,500.00	-920.23	9,000.00
4150 · Contributions- Federal	444,474.09	445,000.00	-525.91	444,474.09	445,000.00	-525.91	1,100,000.00
4170 · Contributions from MTRS Pension							770,000.00
4180 · Contributions-Private Fdtns &Co	115,765.00	108,000.00	7,765.00	115,765.00	108,000.00	7,765.00	148,000.00
4200 · Food Service Income	1,913.00	22,700.00	-20,787.00	1,913.00	22,700.00	-20,787.00	100,000.00
4270 · Catering							
4275 · Vending Machine Revenue	-236.88			-236.88			
4300 · Participant Fees incl sp events	102,817.00	80,000.00	22,817.00	102,817.00	80,000.00	22,817.00	200,000.00
4310 · Management Revenue	72,821.60	72,800.00	21.60	72,821.60	72,800.00	21.60	182,000.00
4700 · Interest Income	3,538.84	3,600.00	-61.16	3,538.84	3,600.00	-61.16	7,000.00
Total Income	5,735,249.28	5,626,600.00	108,649.28	5,735,249.28	5,626,600.00	108,649.28	13,254,046.00
Gross Profit	5,735,249.28	5,626,600.00	108,649.28	5,735,249.28	5,626,600.00	108,649.28	13,254,046.00
Expense							
50000 · Salaries Taxes & Benefits Categ	3,578,855.22	3,682,000.00	-103,144.78	3,578,855.22	3,682,000.00	-103,144.78	8,833,000.00
51111 · Administrative ExpensesCategory	441,896.02	492,100.00	-50,203.98	441,896.02	492,100.00	-50,203.98	996,000.00
52222 · Instructional Category	412,309.07	357,500.00	54,809.07	412,309.07	357,500.00	54,809.07	724,000.00
53333 · Student Services Category	224,504.67	270,140.00	-45,635.33	224,504.67	270,140.00	-45,635.33	582,700.00
54444 · Facilities Category	933,808.33	945,050.00	-11,241.67	933,808.33	945,050.00	-11,241.67	1,980,000.00
70100 · After School Expenses							
Total Expense	5,591,373.31	5,746,790.00	-155,416.69	5,591,373.31	5,746,790.00	-155,416.69	13,115,700.00
Net Ordinary Income	143,875.97	-120,190.00	264,065.97	143,875.97	-120,190.00	264,065.97	138,346.00
Other Income/Expense							
Other Expense	79,998.00	81,300.00	-1,302.00	79,998.00	81,300.00	-1,302.00	160,000.00
Net Other Income	-79,998.00	-81,300.00	1,302.00	-79,998.00	-81,300.00	1,302.00	-160,000.00
Net Income	63,877.97	-201,490.00	265,367.97	63,877.97	-201,490.00	265,367.97	-21,654.00

1st and 2nd Quarter Awards – 2019-2020

Academy Awards

	High Honor Roll				Honor Roll				Model Student				Perfect Attendance			
	Quarter				Quarter				Quarter				Quarter			
Grade	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
K-1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	45%	26%		
K-2	0%	1%			7%	27%			28%	26%			46%	17%		
1	26%	31%			32%	37%			48%	50%			57%	31%		

Lower School Awards

	High Honor Roll				Honor Roll				Model Student				Perfect Attendance			
	Quarter				Quarter				Quarter				Quarter			
Grade	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
2	11%	13%			31%	38%			32%	33%			62%	62%		
3	11%	18%			38%	34%			29%	33%			71%	55%		
4	1%	4%			24%	29%			43%	57%			71%	50%		

Upper School Awards

	High Honor Roll				Honor Roll				Model Student				Perfect Attendance			
	Quarter				Quarter				Quarter				Quarter			
Grade	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
5	1%	16%			37%	42%			47%	46%			66%	61%		
6	8%	12%			37%	33%			37%	35%			67%	59%		
7	6%	5%			37%	28%			20%	35%			67%	54%		
8	10%	23%			35%	25%			23%	19%			60%	40%		